

## Minutes of

### William Morris Big Local - Partnership Meeting

Salvation Army, 434 Forest Road, Walthamstow E17 4PY  
Monday 5<sup>th</sup> March 2018

#### Partnership members present

Adam Taylor  
Alison Caldow  
Angela Rouse  
Chrys Christy  
Lawrence Walker  
Mohamed Khan  
Emily Rogers  
Peter Stanton

#### Others present

Gabriel Edwards – WMBL Development Worker (minutes)  
Mark Bishop – Local Trust Assessor  
Paula LeSurf – Crest WF (L.T.O)  
Sian Penner – Local Trust Rep

#### Apologies

Rezia Wahid  
Valentina Lewis

<b>1. Welcome</b>	<b>Actions</b>
Chrys welcomed everyone to the meeting and introductions were made around the table to introduce Mark Bishop to the partnership.	

<p style="text-align: center;"><b>2. Local Trust Assessment</b></p> <p>Mark Bishop from the assessment section of Local Trust was at the meeting to speak with the partnership about the new William Morris Big Local Plan for 2018 – 2021. He had spoken with Crest, Sian and with Gabriel earlier in the day and had been looking through the plan and associated budget. He asked the partnership a series of questions about the plan and how it had been put together and discussions were had around the table. This took up the majority of the meeting.</p> <p>Following the assessment section of the meeting Mark said that he would be sending his recommendation to Local Trust by the end of the week and that the partnership could hear back by week ending 16<sup>th</sup> March.</p>	
<p style="text-align: center;"><b>3. Other business</b></p> <p>The following was discussed around the table</p> <p>Next <b>Get Together</b> on the 20<sup>th</sup> March. Event will involve 2 x Community Chest showcases, presentation of the new plan and a community social. One of the showcase performers wanted to invite Channel 44, Asian network, to cover the event. Gabriel checked if the Partnership were happy for them to cover the Get Together. It would involve a reporter being there to gather footage, carry out interviews and make a two and half minute news story for publication the next day. We would have sign off on the final news piece. Partnership happy to take forward. Put Get Together agenda on Slack</p> <p><b>Green Grants</b> chosen as the name for the Open spaces Community Chest. Partnership to decide who is going to be on the panel for the Community Chest and Green Grants. Needs to be clear rationale when choosing who is on the panels.</p> <p><b>Plastic Free initiative</b> – Partnership happy to team up with local resident Talitha who is community champion for the plastic free initiative. She will work with us to go plastic free and we will act as a case study for other organisations to do the same.</p> <p><b>Subgroups</b> – These are being progressed and the 1<sup>st</sup> Green Group meeting is happening in April. Question raised about what decision sub groups could make without having to come back to the partnership each time. Partnership is the formal body for decision making and would need to endorse recommendations from by the sub group and set the type of decisions that can be made at sub group level. Decisions that are linked to financial spend will need to follow Crest’s financial guidelines.</p>	<p><b>1. GE</b></p>

<p>Gabriel and subgroups to put together a list of day to day operational costs for subgroups and for the development worker in line with Crest procurement policy. Electronic voting/decision to be considered for urgent decision.</p> <p>William Morris Tea Party is taking place to celebrate William Morris' birthday. Event is led by the Community Theme and taking place 24<sup>th</sup> March, 2.30pm – 4.30pm next to the WM Gallery.</p>	<p><b>2. GE &amp; SubG</b></p>
<p>Next Partnership meeting</p> <p><b>Monday 9<sup>th</sup> April 2018 – William Morris Community Centre</b></p>	

Summary of Action Points arising from meeting	Person/s responsible for Action	Timescale
1. Put Get Together agenda on Slack	<b>Gabriel</b>	<i>asap</i>
2. List of operational type costs/decisions needed for subgroups and development worker.	<b>Gabriel &amp; Subgroups</b>	<i>April meeting</i>
3.		
4.		