

Minutes of
William Morris Big Local - Partnership Meeting

Big Creative Academy 38 Clifton Avenue, E17 6HL
Monday 3rd September 2018

Partnership members present

Adam Taylor
Angela Rouse
Beverley Okoye
Gill Jacob
Mohamed Khan
Mohd Aslam
Rezia Wahid

Others present

Andy Curtis – Local Trust
Gabriel Edwards – WMBL Development Worker (minutes)
Paula Lesurf– Crest WF
Wendy Sugarman – Local Trust Rep

Apologies

Chrys Christy
Emily Rogers
Lawrence Walker

<p>1. Welcome</p> <p>No Chrys or Lawrence in attendance so Adam chaired the meeting and welcomed everyone. Introductions done round the table.</p>	<p>Actions</p>
<p>2. Minutes & Actions from previous meeting</p> <p>Gabriel took the meeting through topics discussed last meeting and the actions points. All actions had been taken care of with exception that Gabriel to chase up Council contact for Mayor’s Youth Fund</p>	<p>1. GE</p>

3. Updates

Wendy gave the following update:

- Review of Reps and their roles currently underway by Local Trust. Ultimate aim is to have less Reps on the books and for them to be managed in house. Big Local areas will not lose the amount of support they receive.
- Community Leaders Seminar taking place in Birmingham 28th-29th September. Partnership members encouraged to attend. Workshops, networking and learning events being held. Transport, accommodation included. All 150 areas invited. **Gabriel** to share link around.
- London Clusters: Sian and Wendy will be coordinating events that bring the London based Big Locals together. Discussion had around table about what would make the events good including them being quarterly and theme based. There is a survey online for people to give further input. **Gabriel** to share around.

2. GE

3. GE

Andy updated on the Communities in Control Study

- WMBL is part of an independent research study.
- Andy handed round copies of the Phase 2 report summary. Honest, independent “warts n all” report on how Big Local areas are impacting on people’s health.
- Phase 3 set to start and Communities in Control researchers will be in touch with us.
- Creating Civic Change fund available of which Local Trust are one partner/investor. Will fund 10 areas with between £50k-£300k for civic led art projects for improving those areas. 28th September is deadline.

Gabriel Update:

- Good presence at 3 summer events. 42 “meaningful” contacts made, follow up potential with both individuals and organisations. No individuals have responded to Gabriel’s contact attempts yet but have got meetings booked with organisations.
- Recommend more Big Local led events next year in addition to being part of externally organised events.
- Games Club continues to run alongside drop in sessions. Booked till end of year at which point will review numbers/success.
- Plastic Free initiative. Report put together sent to Surfers Against Sewage, Walthamstow SAS community created. Next steps include newsletter, promotion and using WMBL as case study to bring about change in other orgs. Talitha’s (our champion) ambition is to persuade LBWF to go single use plastic free.
- Office search. 3 venues have been contacted with list of our requirements and questions. Priory Court, Salvation Army and Creative Works have all responded and **Gabriel** will put together responses and circulate around Partnership. Decision on office to be taken at next Partnership meeting.

4. GE

Enterprise Update:

- Chris Shutt, programme manager Unltd partnership is moving on so will be getting a new person dedicated to WMBL.
- 2 grants from the Social Enterprise programme agreed to date. £500 for Platinum Sports Mentoring pilot project and £5000 to Life After Cancer to establish support network groups and sustainability to the project.
- Enterprise group meeting on the 17th September. Valentina Lewis still involved and Beverley also joining.

Open Spaces Update:

- Green Grants continuing to be rolled out, Lloyd Park basketball court improvement and basketball sessions most recent.
- One grant being returned as no longer able to deliver. This grant will be adopted by the Open Spaces sub group to do a hands on project. This will also help publicise round 2.
- 2 Briefs have been put together for Tool Lending Library + Front Garden/Balcony improvement scheme.

Meeting discussed the projects around the table and gave some additional input.

*DECISION: Agreed to proceed briefs to tender stage. **Gabriel** to discuss with Crest and support Open Space sub group with next steps.*

5. GE

Community Update:

- Theme group has mostly been discussing the Youth Research piece
- Cultural programme
- Community Chest grant scheme coming up

Budget:

- Paula shared around Crest budget. Currently underspent. Community Chest grants are biggest area of spend so far

Job Descriptions / Crest Contract:

- Moving forward, Crest Contract has been agreed which includes relationship between Staff/Crest and WMBL/Crest.
- Updates to be provided as details finalised

Meeting confirmed that agreement was already in place for the working group to take the recruitment forward to completion.

4. WM Big Local for Young People

Community theme shared their thoughts to date. Meeting asked for its thoughts to help give Enterprise and Community Theme a starting point with writing the brief.

Considerations summarised:

- Integrating young people into the WMBL programme

<ul style="list-style-type: none"> - Finding out what the local landscape looks like for young people, services, gaps etc. - Research piece to help inform what is most effective way for WMBL to invest in youth programme/projects. - Be mindful of duplication. Lots of research out there already - Will the intended outcomes be any different to what LBWF/City is trying to achieve? - What will be unique to WMBL about it? - Make sure we don't just get a load of abstract data - Hackney Wick has conducted similar research and would be happy to share. Gabriel has their briefs, research and contacts to call on. Youth Participation was built into their community research piece. - Getting young people involved with BL could be a promotional piece. <p>Community Theme / Enterprise to draft the youth research brief and bring back to the partnership.</p>	6. ENT / COM
<p style="text-align: center;">5. Away Day</p> <p>Day will involve morning session on a Big Local topic, Lunch, followed by an afternoon of Lawn Bowls in Lloyd Park. Date to be set in September or October. Doodle Poll currently online to get dates. Gabriel to chase around people and finalise date.</p> <p style="text-align: center;"><i>****Paula left the meeting****</i></p>	7. GE
<p style="text-align: center;">6. Harmony Hall update</p> <p>Adam summarised the content of the meeting held with some of the partnership on 29th August around Harmony Hall.</p> <p>Gabriel to circulate notes from the meeting.</p>	8. GE
<p>Next Meeting: 6.30pm – 8.30pm, Monday 1st October William Morris Community Centre, 6-8 Greenleaf Road, E17 6QQ</p>	

Summary of Action Points arising from meeting	Person/s responsible for Action	Timescale
1. Gabriel to chase up council officers dealing with Mayor for London, Young Londoners Fund	Gabriel	<i>Before next meeting</i>
2. Share link for Birmingham seminar	Gabriel	<i>asap</i>
3. Share London Clusters survey link	Gabriel	<i>asap</i>
4. Circulate office options document	Gabriel	<i>Before next meeting</i>

5. Tender of 2 x Open Space projects	Gabriel/Crest/ Open Spaces	<i>Ongoing, updates to be provided</i>
6. Draft up Youth brief and bring back to partnership	Community & Enterprise	<i>Ongoing</i>
7. Confirm date and details for Away Day	Gabriel	<i>ASAP</i>
8. Harmony Hall meeting notes	Gabriel	<i>ASAP</i>