

Minutes of

William Morris Big Local - Partnership Meeting

William Morris Community Centre, 6-8 Greenleaf Road, E17 6QQ
Monday 1st October 2018

Partnership members present

Adam Taylor
Angela Rouse
Chrys Christy
Gill Jacob
Emily Rogers
Lawrence Walker

Others present

Gabriel Edwards – WMBL Development Worker (minutes)

Apologies

Paula Lesurf– Crest WF
Beverley Okoye
Mohamed Khan
Mohd Aslam
Rezia Wahid
Wendy Sugarman – Local Trust Rep

1. Welcome	Actions
<p>Chrys welcomed everyone</p> 2. Minutes & Actions from previous meeting Gabriel took the meeting through the action points of the last meeting. Main points arising were: <u>Mayor for London Youth Fund</u> Gabriel has been trying to make contact with LBWF around their bid. No response, so has contacted CWF. Lawrence said that the first round of funding has been announced, LBWF were not successful and not as much of the fund overall was released as anticipated. There will be another round in new year. Gabriel to maintain contact.	

<p><u>Local Trust Birmingham Seminar</u> Angela and Lawrence attended the Leadership event in Birmingham and gave some highlights. Main inspiration was gained from meeting other Big Local areas and being part of the workshops and sessions.</p> <p>Two new learning clusters are being created for Big Local - Project Management & Campaigning. Looking for dedicated individuals to join them. Suggested Gabriel join Project Management.</p> <p><u>Away Day</u> Gabriel summarised the agenda and plan for 6th October. Meeting agreed a 10.30am start and to invite Peter and Valentina to lunch and bowls session.</p> <p><u>Harmony Hall</u> It was agreed at the previous meeting the conversation would continue with Crest.</p> <p>Gabriel to ask Alan on timescales for Harmony Hall. Partnership to proceed internal conversation in line with this, possibly with support from Niamh Goggin/Wendy Sugarman.</p> <p>Minutes from October meeting were signed off as accurate. Special thanks was given to Adam for chairing the previous meeting at short notice.</p>	<p>1. GE</p>
<p style="text-align: center;">3. Update Central</p> <p><u>Enterprise</u></p> <p>The theme group met and discussed how to move forward in next 6 months with the following next steps:</p> <ul style="list-style-type: none"> - The theme group will pilot a youth enterprise project to run alongside the youth research piece. Early idea is to do a Hackathon style event. - Revisit findings from previous Enterprise network event and re-kindle connections and opportunities for joint working. - Hold a network event to help re-launch Untld partnership. - Gabriel meeting with new Unltd Award Manager Cheryl on 23rd October. Chris Shutt moving to a more senior role in Untld. - Make improvements to the Unltd Partnership based on learnings from first 9 months. <p><u>Community</u></p> <p><u>Afternoon tea</u> sessions being started at Priory Court once a fortnight for older and isolated people. If it goes well, it will become weekly. Starts 22nd October.</p> <p><u>Xmas Dinner</u> Peter and Gill are putting on a 3-course Christmas dinner at Priory Court for older people and targeting people that don't already go to the Priory Court</p>	

lunch club. On the same day Priory Court will be putting on a Xmas event so the older people will encouraged to join that after lunch.

Ward Association

Gill chaired the last meeting. Good feedback and given and a non-Big Local resident chairing the next meeting. Conversations have been around road safety and Mini-Holland, Greenleaf Road and Palmerston junction. Next topic of conversation will be focusing on social isolation and takes place at Salvation Army, 7th November. Minutes on Slack and WM Ward Assoc website.

WM Birthday Event – 24th March 2019. Putting feelers out for ideas, building on success of our pilot event earlier this year.

Youth research Piece

Need to look at the Life Chances research piece that has been done by LBWF as may answer many of the questions we have already.

ALL to look at the report especially Gabriel, Enterprise and Community.

2. All

Open Spaces

Open Space tenders are out in the public domain, closing date end of October. Panel to be put together for going through responses and interviewing shortlisted candidates. Panel to be made up of Open Space sub group resident, Open Space Partnership member and a Partnership member. Crest to be on the panel in a supporting and administrative role. Meeting agreed the panel makeup, individuals to be confirmed. Development of the projects to be carried out in consultation with successful organisation.

Palmerston

Gabriel raised a proposed development that has been submitted to planning for Palmerston corner. Meeting discussed whether to provide an official Big Local response. Decided not to given that not an area of expertise and couldn't fully represent communities views. Agreed that individuals can be encouraged to submit their comments and proposal shared on social media.

Open Air Pond

Angela raised news of a local campaign to bring an open air pool to WF and asked whether WM Big Local can write a letter of support for Waltham Forest Open Water Swimmers to take to Clair Coghill. Based on our consultation to date and the potential outcomes for Health and Wellbeing meeting agreed to the letter.

<p><u>Budget Update</u></p> <p>Emily presented. WMBL budgeted £210k for year 1 of which £21k has been spent (10%). Spending level is roughly the same level across the themes although Enterprise has barely spent any. Year started in April 2018.</p> <p>Recommended:</p> <ul style="list-style-type: none"> - Themes to look at planned activities for upcoming year to see if money will be spent in these areas. - Invoices need to be costed against the project or sub category as well as the overall theme they come under to help reporting & monitoring purposes. 	<p>3. Themes + GE</p>
<p>4. Recruitment Update & New Office</p> <p><u>Recruitment</u></p> <p>JD and Personal Spec has been put together for Communications role. Crest will be doing the administration for the recruitment. Adam will write the advert to go on the job websites and Stella Creasy's newsletter and any other publications. WM Big Local recruits and manages the direction of the role, Crest acts as administrator and employer. Timescales point towards new starter beginning in January.</p> <p><u>Office</u></p> <p>Gabriel has chosen Creative Works as the best option overall for WMBL's new office space. Gabriel will be meeting Justyna from Creative Works to view the offices which are currently under construction and will iron out details around cost, storage and contracts.</p>	
<p>5. Civic Change Fund</p> <p>Lawrence summarised the new Local Trust led programme that was mentioned at the last meeting. An expression of interest has put together by Wood Street Walls with support from Chrys, Lawrence and Gabriel. The expression of interest is centred on developing programmes across Wood Street and William Morris for Social Isolation, Young People, Youth Enterprise and strengthening the community all through art and creativity. It would use the infrastructure and networks of WM Big Local and help grow the programme to support the Wood Street area and connect with neighbouring communities.</p> <p>If successful could bring in up to an additional £300k to the Wood Street and William Morris areas.</p> <p>Expression of Interest to be shared around and put on Slack</p>	<p>4. GE</p>

<p>4th Plinth idea is one project that is included in the Expression of Interest but could be delivered sooner. 4th Plinth to be put on next agenda.</p>	
<p>6. Any other Business</p> <p>Angela going on maternity leave and expecting end of November. Would like to step back from the Partnership for 3 months after the November partnership meeting but remain connected and come back after around 3 months or so.</p> <p>S.I.C.K (Social Initiatives to Change “K”ulture) event taking place at Town Hall on 4th November. Showcase event for young people and multiple organisations coming together to share youth opportunities available locally. Info to be shared around.</p>	
<p>Next Meeting: 6.30pm – 8.30pm, Monday 5th November 2018 Locus, 1 Chingford Road, E17 4PW</p>	

<p>Summary of Action Points arising from meeting</p>	<p>Person/s responsible for Action</p>	<p>Timescale</p>
<p>1. Get up to date timescales from Crest.</p>	<p>GE</p>	
<p>2. All too look at the Life Chances Report by LBWF and provide feedback.</p>	<p>ALL</p>	<p><i>Before next meet</i></p>
<p>3. Programme next 6 months of activities and put together budget forecast.</p>	<p>Themes + GE</p>	<p><i>asap</i></p>
<p>4. Put Civic Change EOI on Slack and share around</p>	<p>GE</p>	