

Minutes of

William Morris Big Local - Partnership Meeting

William Morris Community Centre, 6-8 Greenleaf Road, E17 6QQ
Monday 9th October 2017

Partnership members present

Adam Taylor
Alison Caldow
Angela Rouse
Chrys Christy
Emily Rogers
Lawrence Walker
Mohamed Khan
Peter Stanton
Rezia Wahid

Others present

Alan Horne – Crest WF (L.T.O)
Paula Lesurf – Crest WF
Gabriel Edwards – WMBL Development Worker (minutes)
Sian Penner – Local Trust Rep

Apologies

Valentina Lewis
Valerie Stapleton

1. Welcome and Introductions	Actions
<p>Chrys opened the meeting and welcomed everyone. Alan introduced Paula Lesurf, colleague from Crest who was shadowing him to learn about Crest's work with Big Local.</p> <p>Chrys explained that the main aim of the meeting was to agree the final drafts for the themes so that the plan can be written up for submission to Local Trust. Sian explained that Local Trust will carry out a full assessment of the plan. Emily highlighted that £560k had been drafted as a total budget for the new plan.</p>	

2. Minutes and Matters arising

The minutes from the September meeting were agreed as accurate and signed off. All actions from the previous meeting had been completed.

3. Community Theme

Before presentation of the community theme it was asked how long would remain after the new plan for the WMBL. Sian said that Big Locals can operate up until 2026.

It was clarified that 5% Crest management fee was paid on top of the £1million lottery money. Any additional services that the partnership wanted from Crest outside of the LTO arrangement would need to be funded by the £1million.

The following overarching points on the plan were raised:

- How much would be left over for future WMBL plans if £560k figure is drawn down?
- How to present each theme for the written plan
- There is a big difference in current rate of spend compared to anticipated rate of spend if £560k were to be drawn down for a three year period.
- Underspend from current plan will go back to Local Trust before being re-allocated to new plan.

Community Theme Presentation

Chrys presented the theme explaining that some additional clarity had been added to the draft.

The core of the theme was empowering residents, encouraging resident led activities and community cohesion. Main points presented were:

- More focus on grass roots support and capacity building
- Less focus on being a grant body.
- Clarity and detail given to Ward Association activity.
- Activities were suggested relating to religious and cultural celebrations that could help with celebrating diversity.
- Budget of circa £90k presented

Meeting feedback on the theme:

- £5k to support local grassroots seems low
- Need to make clear what elements are capacity building and which are grant funding.
- Think about eligibility for organisations wanting capacity building,

<p>training etc.</p> <ul style="list-style-type: none"> - Make sure not to replace or subsidise the existing statutory service for capacity building in our area. Needs to be about adding to what exists. - Need something specific for Young People in the plan 	
<p>4. Open Spaces</p> <p>Angela presented the open spaces draft.</p> <ul style="list-style-type: none"> - Main body of the theme and its activities not altered. - Expanded a little on the introduction of the 4 related open space themes. - Output and outcomes have been included - Budget of £188,300 is a maximum budget if we were to deliver everything and includes application to Greener City Fund - Scoping of projects has been built in and reasonable timescales are to be implemented. <p>Discussion and points raised were;</p> <ul style="list-style-type: none"> - Ambitious plan - Maybe some overlap with community theme on outdoor activities. - Flexibility for activities to be trialled and stopped if prove unsuccessful. - Could the overall budget be trimmed? - When it comes to meeting about resourcing will be able to work out which items are definite to deliver and which are more wishlist items. - Need to understand how the different themes fit together and how it will map out. 	
<p>5. Enterprise</p> <p>Lawrence presented the Social Enterprise theme.</p> <ul style="list-style-type: none"> - There will be an offer to work with businesses - 3 core sub themes; Growing a social enterprise ecosystem, nurturing entrepreneurship, sustaining community wealth - Flexible timeline at the moment, year 1 being primarily pilot and exploratory phase - UNLTD contract will start in January 2018 - Still to work out resource responsibilities between Unltd and WMBL. - Elements of coaching, support, networking, mentoring for social businesses. Business support will be through Unltd, promotion and communication from WMBL. - Grants available to local social enterprise. - Opportunities for young people built in for training, workplacements and connecting them up to local business. Possible scholarship offer. - Business loans - Developing partnerships with local partners for sustainable approach 	

<ul style="list-style-type: none"> - Budget of £153,500 presented - By year 2 projected to have a person in post 1 day a week working on Social Enterprise - Fundraising and research resource built in <p>Comments and suggestions from the meeting</p> <ul style="list-style-type: none"> - Some definitions would be useful for understanding and communicating the theme. What is a social enterprise for example?. - What about generating sponsorship from local businesses? - Could invest in social schemes that generate a financial return for WMBL. - Number of organisations that could be supported? Depends on size of grants made available. <p>There was an overarching conversation about resourcing the plan and how much of it was achievable in three years. It was anticipated that not all of the activities would be delivered. Underspend in certain areas might occur and possible transferring of budgets once activities were up and running.</p> <p>Need to work out resources and skills needed for the different themes and activities as well as resourcing the ongoing communications and networking.</p>	
<p>6. COMMUNICATIONS</p> <p>Gabriel presented a budget of anticipated spend on communications for the new plan based on previous spend. The budget also included some new communications strands which were:</p> <ul style="list-style-type: none"> - Develop a youth voice - Interpretation and translation services - Communicating with hard to reach groups <p>It was noted again how much overlap there was of the themes and how activities could sit with one or more themes.</p> <p>Action – Mapping of themes exercise to work out areas of overlap and how the themes fit together.</p>	<p>1. GE</p>
<p>7. Other items</p> <p><u>Next Forum and Newsletter</u></p> <p>Meeting decided to continue with a December forum in the same format as previous with emphasis on showcases. GE to approach Grime Project and Asian Poetry Group to see if able to showcase. Lady who attended previous forum offered to present on healthy streets.</p> <p><u>Camera and Projector</u></p> <p>Gabriel asked for meeting approval to purchase a projector and camera for</p>	

<p>WMBL. £850 budget for the two items agreed.</p> <p>Rezia has her weaving and drumming sessions on Friday 13th and Saturday 14th October in Winns Gallery.</p> <p>Greenleaf School are having their planting and green wall consultation event on Thursday 12th October. Partnership invited. GE to circulate flyer.</p> <p>Sian handed out Partnership review forms to be filled in and handed back before the next meeting</p> <p>There is an employment event happening in the Olympic Park at Here East in November organised by Sian and Local Trust. All invited.</p>	<p>2. GE</p> <p>3. ALL</p>
<p>Next Partnership meeting</p> <p>Monday 6th November – Locus of Walthamstow</p>	

Summary of Action Points arising from meeting	Person/s responsible for Action	Timescale
1. Mapping of themes work	Gabriel	<i>Finished and circulated before next meeting</i>
2. Circulate Greenleaf School event to Partnership	Gabriel	<i>asap</i>
3. Get partnership review forms filled in	ALL	<i>Next meeting</i>