

Minutes of

William Morris Big Local - Partnership Meeting

William Morris Community Centre, 6-8 Greenleaf Road, E17 6QQ
Monday 3rd April 2017

Partnership members present

Angela Rouse
Adam Taylor– Vice Chair
Chrys Christy – Chair
Gillian Jacob
Lawrence Walker
Mohamed Khan

Others present

Alan Horne – Crest WF (L.T.O)
Gabriel Edwards – WMBL Development Worker (minutes)
Sian Penner – Local Trust Rep
Emily Rogers – Resident Co-optee
Valentina Lewis – Resident Co-optee

Apologies

Alison Caldwell (AC)
Valerie Stapleton (VS)

1. Welcome and Introductions	Actions
<p>Adam welcomed everyone to the meeting and gave the H&S brief. Adam also welcomed Emily and Valentina and gave a summary of WMBL progress to date and its current plan.</p>	
2. Minutes and Matters arising	
<p>The minutes of 6th March were agreed as correct and signed by the Chair and vice Chair.</p> <p>Gabriel took the meeting through the action points that had arisen from the 6th March meeting. The actions that prompted discussion were;</p>	

Overall comments from the meeting were;

- Strategy a good start
- Strategy only as good as the action behind it
- Sub group could be good in time to drive the action
- Can look at brand, events and connected communication
- Should keep it as simple as possible and draft could be simplified
- Communicate with mosques
- Use existing and new partnership resources for delivering plan

Suggestion from the meeting made that Gabriel to draw up next 6 months of communication action points in line with current plan. **Action**

3. GE

FORUM / AGM - 9th May

Community Chest and AGM items definitely on the agenda. Gabriel asked for other suggestions for the agenda. New plan development update suggested.

Discussed previous process for partnership members standing at an AGM. Framework does not explicitly state the process and only criteria for a member is to be a resident of the ward. After discussion about different methods of recruiting new partnership members and process for the AGM the following was agreed;

- Existing partnership members will continue on if they wish (currently 8 partnership members) and at the AGM say a couple of sentences about themselves and why they are on board.
- 6 new places are available including 1 for the young person who Gabriel has made contact with.
- People interested in joining partnership to contact Gabriel ahead of the AGM through newsletter call.
- Options at the Forum also for people to get involved with sub groups.
- Framework will be reviewed as part of looking at new plan.

Forum agenda should include a good section of social and use some good quality local food.

Chrys asked Partnership if they are happy with Alex from SNT having a presentation slot. Agreed.

Angela offered to help Gabriel with Forum preparation, any other Partnership members can also offer help.

Newsletter

Going to printers by 12th April, delivered by 21st April.

Newsletter items will include Forum / Social, Community Chest and a partnership members experience article.

<p><u>Community Chest</u></p> <p>Timescale approved by meeting;</p> <ul style="list-style-type: none"> 10th May – open for applications 10th June – deadline for applications 17th June – funding panel decisions made 25th June – conditional offers sent out to applicants <p>Decision Panel Sub group to be set up with a minimum of 3 partnership members.</p> <p>Action: <i>Partnership members wanting to be on Community Chest decision panel to contact Gabriel</i></p>	<p>4. ALL</p>
<p style="text-align: center;">4. Looking Ahead</p> <p><u>WMBL Plan</u></p> <p>Angela presented key steps and potential timescales for creating the next WMBL Plan. The following key points and comments were made;</p> <ul style="list-style-type: none"> - No restriction on length of plan but suggesting Partnership considers somewhere between 1-3 years for next plan. - There are some stipulations for plan but no required format. Must have vision, budget, timescales and needs to contribute to Local Trust’s four overall aims for the Big Local. - Review needs to be done (following discussion it was clarified that Sian will review existing plan and a Local Trust assessor will assess new plan – review doesn’t necessarily have to come before Partnership starts planning the new plan. Sian will share her review with the partnership. Review is due for the summer) - Suggested timescale for plan has it complete by October presented. Meeting discussed whether this timescale could be quicker, most in agreement that it could, but will depend on what type of new plan is being developed - Need to be presenting draft plans to the community to get a sense check and community input and buy-in. - Whether this plan is a refresher plan, a new plan, short term or long term plan will dictate how long the preparation timeline to create it will be. - A plan that balances out short term and long term goals could work well <p>Action – GE to send around Doodle appointment options for a Planning day in May to focus on the new plan.</p> <p>Sian suggested to use the next partnership meeting to focus solely on new</p>	<p>5. GE</p>

<p>plan and the themes. Agreed Partnership asked Sian if she can facilitate that meeting.</p> <p>Action - GE – Circulate Greenspaces proposal</p> <p><u>Enterprise Update</u></p> <p>Lawrence presented an update on what he had been working on. He has been speaking with Blackhorse workshop which has a lot of members but no real relationship with the ward and a lack of represented demographics. There is an opportunity for WMBL to work with them and Lawrence may be able to secure a premium spot at the garden party alongside them. He is going to work up some ideas to use as a vehicle at the garden party. It could be in the form of an offer of free or subsidised workshop training. Lawrence will send something around to the partnership for consideration</p>	<p>6. GE</p> <p>7. LW</p>
<p>5. A.O.B</p> <p>Big Local Spring event happening at Quaker House in Euston on the 27th May. Action GE to send link</p> <p>8th July Sian and Wendy are hosting an event for Young People to talk about Big Local areas. Would be great to get WMBL representation. (need to be age 12 or over)</p>	<p>8. GE</p>
<p>Next Partnership meeting Tuesday 2nd May Quakers Meeting House</p>	

Summary of Action Points arising from meeting	Person/s responsible for Action	Timescale
1. GE to book meetings for next 6 months using a different venue for every other meeting.	GE	
2. GE to ask Mini Holland Team about the impact of Copenhagen crossings on visually impaired people	GE	
3. Gabriel to draw up next 6 months of communication action points in line with current plan	ALL	
4. <i>Partnership members wanting to be on Community Chest decision panel to contact Gabriel</i>	ALL	<i>Before 17th June</i>
5. GE to send around Doodle appointment for a Planning day to focus on the new plan.	GE	<i>asap</i>
6. Circulate Greenspaces proposal	GE	

7. Lawrence will send something on Enterprise around to the partnership for consideration	LW	
8. Circulate Big Local Spring Event details	GE	