

## Minutes of

### William Morris Big Local - FORUM

Gnome House, 7 Blackhorse Lane, Walthamstow, E17 6DS

Tuesday 1<sup>st</sup> November 2016

#### Partnership members present

Adam Taylor (AT) – Vice Chair  
Peter Stanton (PS)  
Gillian Jacob (GJ)  
Mohamed Khan (MK)  
Valerie Stapleton (VS)

#### Other representatives

Sian Penner (SP) – Local Trust Representative  
Gabriel Edwards (GE) – WMBL Development Worker (minutes)  
Alan Horne (AH) – Crest Waltham Forest (Locally Trusted Organisation)  
Mark Clack (MC) – Wood Street Walls  
Chantelle Michaux (CM) – Waltham Forest Arts in Education Network

#### Apologies

Chrys Christy (CC) – Chair  
Cassie White (CW)

	<b>Action</b>
<p><b>1. Welcome &amp; Introductions</b></p> <p>AT welcomed everyone to the meeting and introduced himself and explained he would be chairing the meeting in CC's absence. AT pointed out the Health and Safety aspects for the building and facilities.</p> <p>AT then gave some background to the Big Local for the benefit of people not familiar with the project.</p>	

## 2. Action points from last Forum (26<sup>th</sup> July 2016)

GE took the meeting through the action points arising from the last Forum

- The overall budget and plan for William Morris Big Local (WMBL) was now available online as well as minutes of Forums and Partnership meetings.
- GE read out Andrew Green's (Library Local Project Manager) response to a question that had been raised about the passing of library books to a private company. GE pointed out that the response was also written on the agenda and if anyone wanted to follow up the matter they could contact LBWF directly.

## 3. Presentation - Gnome House Youth Club - *Chantelle Michaux of Waltham Forest Arts in Education Network*

CM gave a presentation on Gnome House Youth Club which was Ward funded for its first year and is now funded by WMBL for September 2016 – July 2017. The main points presented were:

- Youth Club takes place every Saturday in term time from 11.30am – 2.30pm
- It is free of charge
- Had 4 sessions so far with a total of 35 children having attended, with an average of 21 children per session and a core group of 14.
- 16 new members
- Carried out an extensive flyer drop of the area
- New equipment has been purchased from the grant including indoor goals and footballs.

Some of the attendees of the Youth Club then spoke about what they enjoyed about it with football, table tennis, Fifa, PS4 and seeing friends being reasons expressed.

*Question from Forum – What is the boy/girl ratio of the Youth Club?*

Answer – there are more boys than girls but there is a regular group of girls that attend.

*Question from Forum – how are you measuring the impact of the sessions?*

Answer – looking into ways of doing this, but requires extra time resources. Potential for one of the volunteers to help. MC from Wood Street Walls expressed that he could help advise on how to go about this.

<p><i>Question from Forum – what other activities are lined up?</i>  Answer – music tutors coming in, print making with Inky Cuttlefish, extra funding being sourced for tutors.</p> <p><i>Question from Forum – what is the maximum capacity per session?</i>  Answer – currently 30 due to the ratio of young people to adult supervisors but potential for increase in number with additional volunteer supervisors.</p>	
<p><b>4. Presentation - Mural Portrait of William Morris - Mark Clack of Wood Street Walls</b></p> <p>MC introduced himself and the aims and objectives of Wood Street Walls  MC presented a summary of the recently funded mural project  The main points were;</p> <ul style="list-style-type: none"> <li>- Aims and objectives of the project were to connect art with the community and for the community to be involved in the design of the artwork</li> <li>- WMBL funded part of the project with contributions also being sourced from the owner of the property and HEET for the insulation and preparation work.</li> <li>- Local community involvement through asking local residents to choose the pattern for the mural.</li> <li>- WSW were present at the Garden Party, handing out voting cards for the design.</li> <li>- An article and voting cards went with the WMBL newsletter and an online campaign helped by coverage from the Londonist gained a total over 1,000 votes</li> <li>- The project took 5 days for installation, 5 days for the painting</li> </ul> <p><i>Question from forum – what does the owner of the house think of the artwork?</i>  Answer - The owner of the house loves it</p> <p><i>Question from forum – can the artwork be lit up at night?</i>  Answer – there is potential for an LED installation</p> <p>MC then shared an infographic which summarised the key statistics of the project.</p> <p><b>Action – infographic to be put on WMBL website along with time-lapse video of the project which is currently in production</b></p>	<p><b>GE</b></p>

## 5. Partnership Update

AT gave a summary of what the Partnership had been looking at in their meetings and handed over to GE for a summary of what projects had been given funding by WMBL.

GE said he was pleased to announce the following approved grants for which all paperwork had been completed;

- *Lets Roll free roller skating sessions*. One to take place in each of the school holidays during this academic year with the exception of February half-term. Previously very well attended and popular and takes place at Priory Court Ball Court.
- *The Conservation Volunteers* – extra under 5s Nature Explorers session. Extra monthly session funded by WMBL as the TCV have a large waiting list for their existing session and also want to reach out to other sections of the community.
- *Over 50s Keep Fit sessions* - Part funded by Fit for Fun and WMBL, a weekly keep fit session and social for all over 50s.
- Creation of an IT suite at William Morris Community Centre. The centre will be working in partnership with WF Adult Learning to host IT classes and will also host drop in sessions and be able to offer the facility to existing user groups that may want to run their own classes and drop in sessions.

PS shared with the meeting that he and GJ had attended a Hackney Wick Big Local meeting which had been hosted in a sheltered accommodation scheme. Residents of the scheme had been invited to stay on and the meeting had been very friendly and productive.

AT informed the meeting that the Partnership had created a working group to look at its Local Economy priority. AT said there were many opportunities in the area to work with local businesses and he was going to meet with Cllr Claire Coghill, Lead Member for Regeneration

*Question from Forum – are there any areas of expertise that the Partnership is missing?*

Answer – new partnership members are coming in with project management and media skills but perhaps missing business voice, online media skills and also looking into representation from young people.

*Question from Forum – what is the partnership doing to help with the diversity of people represented on the Partnership?*

Answer – the partnership recognised that it does not currently represent all parts of the community on its board. Adverts had gone out in the newsletter inviting people to join and WMBL was at the Garden Party to encourage people to get involved. WMBL could only work with those people who came forward to them. The partnership will continue to try and reach other sections of the community and encourage participation from them.

GE informed the Forum that the Partnership will be having an away day to look at the existing plan's priorities in more detail and also to look ahead at 2017 and the beginnings of the next WMBL plan. The away day is being funded by money that was given to it for the participation in the 'Communities in Control' study.

GE informed the Forum that following a review of the Partnership's terms of reference the Partnership had decided in favour of allowing membership to the Partnership part way through the year at Forums rather than having to wait for the AGM.

## **6. Election of new partnership members**

AT informed the meeting that a number of residents had expressed an interest in joining the Partnership and following an introductory period where they had been invited to attend a partnership meeting and gain an understanding of what was involved three new members were putting themselves forward;

Angela Rouse – WM Ward resident  
Lawrence Walker – WM Ward resident  
Alison Caldow – WM Ward resident

Angela Rouse said a few words about herself and why she wanted to be join. Lawrence Walker and Alison Caldow were not able to attend the meeting in person and therefore AT read out supporting statements from them.

Existing partnership members in attendance were then asked if they approved the new member's applications.

An objection from the Forum was raised concerning the fact that two of the new standing members were not present.

GE explained that one member was on holiday and the other had a pre-arranged appointment that had been booked before the date of the Forum. This was why they had written a statement to be read out.

SP explained that the newly standing members had been through a process whereby they were given information about the role of the Partnership. They had attended a meeting as a co-optee and met with existing partnership members. Unless there were any formal reasons why the new members could not join then their membership could be ratified at this Forum.

There were no formal reasons given why the newly standing members could not join and so Angela Rouse, Lawrence Walker and Alison Caldwell were welcomed onto the Partnership.

GE explained that this now took the Partnership members to a total of 10 out of a potential maximum of 14 members.

### **7. Budget Update – Alan Horne of Crest**

AH introduced himself and explained the role of Crest as WMBL's locally trusted organisation which administers the money received from Big Lottery for the WMBL.

AH handed out a budget report which showed the income and outgoings of the WMBL for the period June 2016 – end of October.

This was summarised as;  
Income - £61,434.56  
Expenditure - £26,398.85

The budget report showed money allocated to each priority area for the WMBL. AH went through budget figures for each.

SP asked whether a simpler version of the budget report could be presented for future Forums.

### **8. Refreshments and Socialising**

AT then closed the meeting and invited all attendees to have some refreshments and stay for a social and to meet the Partnership members

Next Meeting will be on 7 <sup>th</sup> February 2017 at Priory Court Community Centre	
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<b>Summary of Action Points arising from Forum</b>	<b>Person/s responsible for Action</b>
1. WSW infographic to be put on WMBL website along with time-lapse video of the project which is currently in production.	GE