

Minutes of

William Morris Big Local - Partnership Meeting

William Morris Community Centre, 6-8 Greenleaf Road, E17 6QQ
Monday 7th August 2017

Partnership members present

Adam Taylor
Alison Caldow
Angela Rouse
Valentina Lewis

Others present

Gabriel Edwards – WMBL Development Worker (minutes)
Rezia Wahid (resident co-optee)
Peter Stanton (resident co-optee)
Matt Egan - LSHTM

Apologies

Alan Horne – Crest WF (L.T.O)
Chrys Christy
Emily Rogers
Lawrence Walker
Mohamed Khan
Sian Penner – Local Trust Rep
Valerie Stapleton

1. Welcome and Introductions	Actions
<p>Gabriel welcomed everyone to the meeting and gave relevant apologies. It was noted that the meeting did not have the required 60% attendance for quorate.</p> <p>Co-optee Partnership members Peter Stanton and Rezia Wahid were welcomed.</p> <p>Introductions were made around the table and Matt Egan from London School of Hygiene and Tropical Medicine was welcomed.</p>	

<p>Matt introduced himself and gave some background to LSHTM's involvement in Big Local and the Communities in Control study to date;</p> <ul style="list-style-type: none"> - 15 Big Local areas have been studied to get an idea of how Big Local works and then research and learnings passed on to government and policy makers to inform future decision making. - The next phase of the study will look more at health outcomes of the Big Local programme - CiC would like to carry on the contact with Big Local areas and is seeing if any partnership members would like to be a contact point for CiC study. - Alison put herself forward as the contact point for WMBL 	
<p>2. Minutes of the last meetings</p> <p>July minutes will need to be agreed at the next meeting. Gabriel took the meeting through the action points from July.</p> <p>Main points arising were that Adam still needs to approach the Palmerston Pub about Community Asset registration and that Community Waltham Forest have been invited to guest at the September partnership meeting.</p>	<p>1. AT</p>
<p>3. WMBL Plan</p> <p><u>People / Communities Theme</u></p> <p>Chrys and Mr Khan were not present to feedback so Peter and Alison presented the progress of the theme and suggestions so far:</p> <ul style="list-style-type: none"> - The communities sub group have met twice. - Peter shared his idea about a Resident's Association for the whole ward. <i>Feedback – if it's different to what the role of the sub group, and the WMBL Get Togethers serve then could be useful. A function of it may be to assist residents navigate LBWF issues or strengthen community voice when liaising with council on resident issues.</i> - Community Chest to continue with a maximum of £750 per project - Other ideas include a Christmas Fund. <i>Feedback; why separate this from the community chest?</i> - Other ideas; Summer holiday play schemes, food banks, activities with crèche, football/sports clubs, youth clubs, homework clubs, park bandstands <p>Overall feedback from the meeting was that the theme felt like a list of ideas at this stage and needed a clearer sense of direction to understand what was definitely going to feature in the plan. Further scoping needed on some of the</p>	

ideas and associated budgets. Community sub group will have another meeting and put together a first draft plan for the next partnership meeting (as will all subgroups). Gabriel will support as needed.

Activities, timescales and budgets would be helpful for each theme.

Open Spaces

Gabriel gave the meeting an overview of the direction for the open spaces plan saying that a first draft would be ready for the next meeting

The key areas of focus were:

- Encourage and support locally led improvements to neglected parts of the ward. (grass roots led approach via greenchest type programmes and support structure of training/resources/tools)
- Improve people's experience of public spaces through medium and larger projects (improving larger spaces in the area such as crossroads)
- Encourage more frequent and better use of outdoor spaces (programme of outdoor activities in parks, streets and create interactive outdoor spaces)
- Help counter negative behaviour and attitudes that make people feel demoralised or unhappy about the area they live. (support in tackling asb, littering, dog foul through community led approaches)

Local Enterprise

Gabriel reminded the meeting of Lawrence's approach to Unltd about forming a partnership with them for the next 3 years. The initial feedback on WMBL's expression of interest had been good.

Budget Planning

Emily has put together a spreadsheet to chart the plan's budget and included some key questions for the partnership and the subgroups to consider.

- How much do we want to draw down? Could use £100k per year as a yardstick, so £300k for 3 years and go up or down from there.
- What should the split between the three themes be? This will become clearer as sub groups' first drafts presented, but should we give more weight to a particular theme over another?
- Infrastructure and Communications figures have been inputted by Gabriel based on last 12 months' worth of spend.
- Do we have aspirations to apply for external funds?

2. Sub-groups

- Each sub group drafts a budget alongside their draft plan
- Final draft budgets ready for the October partnership meeting
- Plan and budget sent to Local Trust in November

Mechanics of funding

Gabriel sought the meetings opinions on what type of funding methods they felt was important in delivering the plan.

The meeting suggested that the sub groups could consider which modes of funding would work best for their themes.

Also that it would be best considered once budgets are set and the partnership is working out how to resource the plan.

4. Other items

Next Forum 13th September at Big Creative’s new location on the former Willowfield School site).

The meeting discussed what should be included in the agenda for the Get Together;

- Big Creative presentation as hosts
- Community Chest showcases
- Presentation of WMBL themes for new plan
- Community Social

December Get Together (13th December) – Gabriel suggested that this is purely social get together as proximity to Christmas. Adam suggested could bring it forward due to busy time of year.

Suggested next Partnership meeting should start at 6.30pm to have enough time to cover all themes fully.

Newsletter articles

- Angela will write an article on community chest.
- New logo/branding
- Next Get together
- Advertise projects/articles on projects
- Summer events article
- Big Creative

Rebrand second stage

Gabriel explained that he and Adam had initiated the second part of the rebrand and included the skyline concept for Aimee Capstick to design. Gabriel showed the meeting the skyline design to date and feedback was;

<ul style="list-style-type: none"> - More detail on the buildings needed - Proportion and scale could be played with - Ask Aimee to work up 3 variations. <p>Gabriel will forward the images from Aimee to the whole Partnership to look at.</p>	3. GE
<p>Next Partnership meeting Monday 4th September - WMCC</p>	

Summary of Action Points arising from meeting	Person/s responsible for Action	Timescale
1. Adam to update on the Lord Palmerston Community Asset registration	AT	
2. Community Theme plan 1 st draft ready for next Partnership meeting	Subgroup	<i>Next meeting</i>
3. Gabriel to send Skyline around the partnership	GE	